

ENROL
NOW
for 2021

SITE OFFICE TO HEAD OFFICE

NECA Foundation's Industry
Leaders Program - developing
tomorrow's electrical industry







NECA Foundation's Site Office to Head Office is a training program designed specifically for the electrical industry, to assist the progression of trade based staff through to business leadership roles.

The program will be held over a period of four weeks, with two overnight training retreats.

The course aims to provide a pathway for talented people to find lifetime careers, financial reward and succession planning in their contracting business.

COURSE OVERVIEW

	1 hour kick off session - group online format (1 month prior)
	Program pre-reading (book to be provided)
	Training retreat Part 1 (with overnight stay, Sunday - Monday)
	Training retreat Part 2 (with overnight stay, Sunday - Monday)

COURSE DETAILS

QLD PROGRAM

Venue	Spicers Hidden Vale, Grandchester
Dates	Retreat Part 1: Sun 15 - Mon 16 August 2021 Retreat Part 2: Sun 12 - Mon 13 September 2021

NSW PROGRAM

Venue	Fairmont Resort, Blue Mountains
Dates	Retreat Part 1: Sun 10 - Mon 11 October 2021 Retreat Part 2: Sun 7 - Mon 8 November 2021

PROGRAM INVESTMENT

Cost	\$2,000 (ex GST)
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TESTIMONIAL

"Through the knowledge gained in the program, I was given the tools to excel from Site Manager to Project Manager to my current position of Operations Manager, where I lead, manage and mentor Project Managers, apprentices and day-to-day projects"

Simon Woodcock, Barnwell Cambridge Pty Ltd

HOW TO REGISTER

Scan the QR code or visit
neca.asn.au/SiteOfficetoHeadOffice



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SITE OFFICE TO HEAD OFFICE



PROGRAM OVERVIEW

Session 1

Introduction
Developing a business mindset
Understanding basic economics

Session 2

Business Ethics and
Corporate Social Responsibility
Forms of Ownership

Session 3

Management Roles
Functions and Skills

Session 4

Organisations and Teamwork
Production Systems

Session 5

Employee Motivation
Human Resource Management

Session 6

Labour Relations
The Art and Science of Marketing

Session 7

Team Building
Networking

Session 8

Financial Information
Accounting Concepts

Session 9

Financial Management

Session 10

Assessment and Strategy

"The Site Office to Head Office has been instrumental in transforming my career as an electrician from managing three people, to a company with over 120 staff...the exposure into the business environment, the relationships with other industry professionals and the leadership training from the presenters better prepared me for growth within the company".

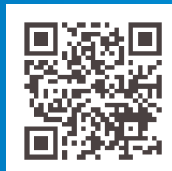
Richard Kerfoot, Kerfoot Pty Ltd

WHAT IS THE NECA FOUNDATION?

NECA Foundation was established in the late 1990s by a group of NECA members and our Group Training Organisation, NECA Electrical Apprenticeships (formerly NECA Group Training) and the generous industry wholesalers and manufacturers. It was set up to encourage the next generation of our industry to further their education. In 2016 the Foundation was incorporated and acquired Charity and Not-for-Profit status, with both the ACNC and ATO, and NECA as the Foundation's sole member. All future donations will receive a Deductible Gift Recipient (DGR) status, and donors can be assured that their donations are used on scholarships according to the rules of the fund. For more information or to donate, please email necanat@neca.asn.au.

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