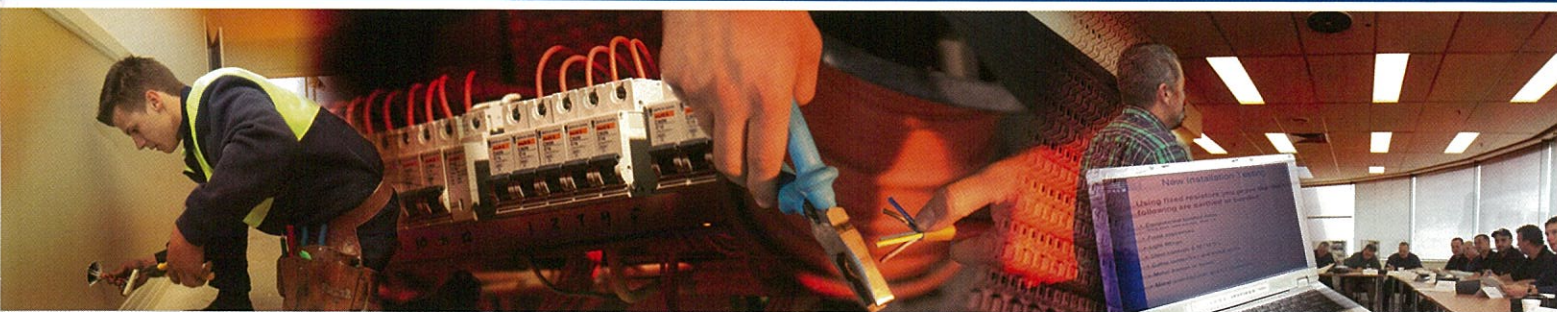


Membership Benefits and Services

Enhance your business opportunities with the
National Electrical and Communications Association



national electrical and communications association

Australia's peak electrical and communications industry body, NECA is committed to raising the profile, business environment and competitive edge of all electrical and communications professionals throughout Australia. Wherever your business connects with people, NECA is there to advocate, educate and generate more business.

Benefits of membership

Your essential business partner

As a contractor you already have the technical knowledge and experience required to operate effectively in the electrical and communications industry. However, operating a professional and profitable business has many other challenges that you need to deal with on a day-to-day basis to succeed. This is where NECA can help as we are your essential business partner.

Industrial relations and employee advice

NECA provides specialist, up-to-date advice and support in industrial relations and employment matters, with a telephone advisory service and staff available for representation in disputes and formal hearings before both State and Federal industrial tribunals.

NECA also assists members in developing and registering workplace agreements appropriate to the needs of your business. A range of pro forma documents, together with advice and assistance is available.

Assistance can be provided in:

- current wage rates and other payroll issues
- apprenticeships
- contracts of employment
- leave and overtime entitlements and rates
- long service leave
- allowances
- superannuation
- disputes
- trade union issues
- recruitment, termination and redundancy advice
- enterprise bargaining agreements
- recommended charge-out rates

Occupational health and safety

NECA recognises the importance of having an effective occupational health and safety management system in place. This can be a difficult area to manage due to the wide range of legislative requirements and the severe penalties associated with non-compliance.

NECA provides a range of resources and specialist advice to assist businesses to address occupational health and safety issues including:

- safety plans and policies
- safe work procedures
- risk assessments
- work method statements
- codes of practice
- workers' compensation
- accredited training
- regulations and legislation
- compliance

Education and training

Continued professional development through training and education is the key to maintaining a competitive and efficient business.

NECA provides a comprehensive calendar of current, cost-effective training programs that focus on increasing technical and management knowledge and skills.

Training is provided at NECA state offices and/or in conjunction with preferred training providers. Training is offered at subsidised rates for NECA members. Training programs include:

- business management
- estimating and contracting
- occupational health and safety
- specialist technical courses
- first aid

Commercial and contracts

It is important that contractors use effective contracts to minimise disputes and ensure adequate protection. NECA provides a range of contract templates, documents and advice including:

- proforma contracts
- discounted stationery – job sheets, do and charge, site diaries and quotation/contract books
- discounted Australian Standards
- payment claim advice
- discounted legal or specialist advice
- manual of labour units
- quality assurance

Industry and business information

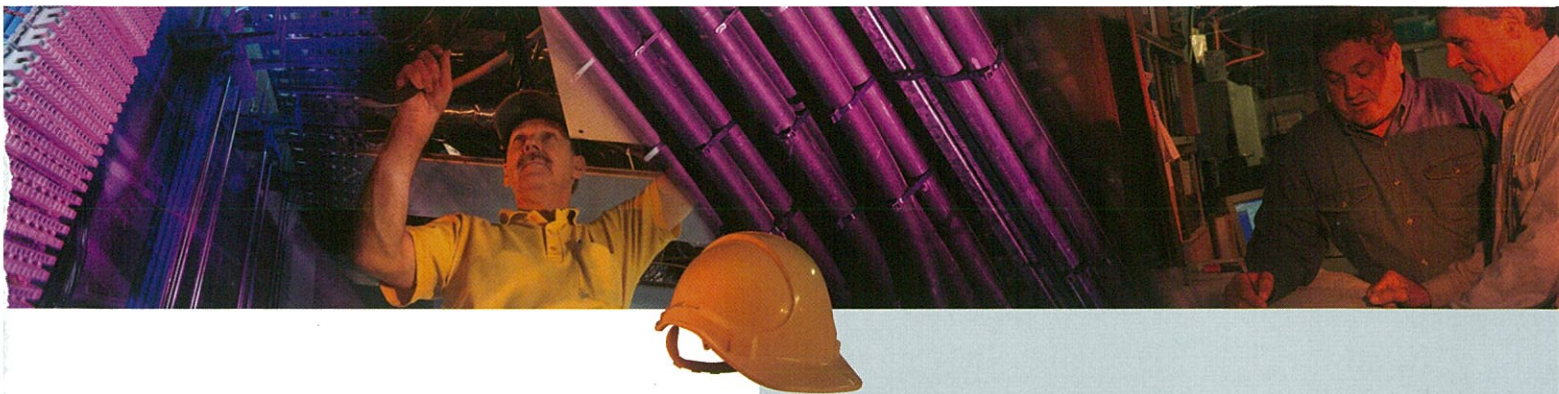
As a NECA member, you will receive up-to-date information on current issues and events through a range of publications and sources including:

- membership manual
- regular NECA newsletters or magazines
- published awards, wages and conditions of employment
- reference materials
- manuals on occupational health and safety and human resources
- technical updates
- email alerts
- NECA website

Technical and licensing support

With representation on technical and licensing bodies throughout Australia, NECA has the knowledge and resources to have direct input into the setting of Australian Standards and licensing provisions.

NECA members can obtain comprehensive technical advice, access the latest technical reference material, receive notification on changes to Australian Standards and regulations, and obtain advice on licensing provisions.



Industry recognition

As a NECA member, your business will gain valuable market exposure from NECA's marketing activities and networking opportunities including branch meetings, functions and conferences.

The NECA Excellence Awards are open to nominations in each state, with state winners automatically entered into the National Awards held in November each year. These awards are the ultimate showcase for the best in electrical and communications projects in Australia.

The annual NECA Apprentice of the Year Awards recognise the best and brightest aspiring talent in the electrotechnology industry.

NECA members can also receive valuable marketing exposure through the NECA website contractor search facility, where potential customers can search for a licensed, skilled and professional contractor in their area.

Additional benefits

NECA has a range of business schemes, bulk-buying arrangements and commercial services available to members that are designed to save you money in your everyday business activities. These include:

- discounted Australian Standards
- industry-specific business stationery
- discounted telephone and Internet packages
- discounted fuel
- discounted vehicle purchases and servicing
- reduced rates on insurances designed specifically for contractors
- assistance with payment recovery
- legal services

Each state office provides these and other discounts and benefits. For information on products and services available contact your local NECA state office.

About NECA membership

The National Electrical and Communications Association (NECA) is the only organisation that represents electrical and communications contractors Australia-wide, from employers and business people to technicians.

NECA's services are tailored to the unique needs of contractors working in the electrotechnology industry. We save members time and money by providing timely information and advice, and practical tools to make business easier, safer and more profitable.

NECA employs specialists in industrial relations, occupational health and safety, management, education and training, human resources and technology who are on-hand to offer advice on a range of topics and provide representation and support in industrial relations matters.

The Association actively represent the needs and entitlements of contractors at all levels of government and industry, ensuring members' needs are heard. We regularly provide more than 5,000 NECA members nationwide with up-to-date industry-relevant information including current training, occupational health and safety, industrial and legislative requirements.

Membership of NECA will ensure you have the necessary tools to save money, keep informed about changes, take advantage of opportunities and meet your business goals.



Join NECA and reap the rewards of membership

By joining NECA you will be giving your business a significant competitive advantage. NECA membership is fully tax deductible. The annual membership fee is based on the number of employees in your business.

To join NECA contact your local state office.

Visit www.neca.asn.au for information on the latest developments and more on the benefits of membership.

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Enhancing
your business.

Advancing
our industry.