



# GETTING TO KNOW THE **RACCA SA TEAM**

This document provides members with an introduction to the NECA SA/NT team – whom also look after the RACCA SA Chapter. The staff are dedicated and knowledgeable professionals in their field who have a strong understanding and experience of your industry at a local level. The profiles outlined on the following pages give members an idea of who they can contact for assistance in certain areas, as well as how they can contact them, what each staff member does at NECA/RACCA and as a snapshot of the staff member's hobbies and interests. This flyer has been produced to provide members with a guide of what each staff member can assist you with, as well as offering a broader understanding of the range of RACCA's services and how to get the most out of your membership with RACCA.

The team at RACCA SA are here to assist you and your business in every way that we can, so please do not hesitate to contact the RACCA office on (08) 8272 2721 with any queries, concerns or issues that you have. Alternatively, feel free to ring us simply for a good chat!



**LARRY MOORE**  
**EXECUTIVE DIRECTOR**

Larry manages the affairs of the association and is responsible for all business operations, including management of the association's assets and employees. Larry manages the overall direction of the NECA/RACCA SA/NT Chapter as well as working on national issues with other NECA and RACCA state chapters. Larry sits on a number of industry and government boards at both the national and state level where his input is critical to protect the interests of NECA and RACCA Members and the future of the electrotechnology industry.

Outside of work, Larry has a passion for sports, and barracks for Port Power in the footy and Manchester United in the soccer and can often be found watching the games with a cold beer in hand.

**Email:** [larry.moore@necasa.asn.au](mailto:larry.moore@necasa.asn.au)

**Phone:** (08) 8272 2721

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**MAICA CORTEZ**  
**EXECUTIVE ASSISTANT**

Maica can be found undertaking a wide range of administrative tasks, including event administration for the Roadshows and Industry Gala Dinner, database management, office administration, member access to the NECA and RACCA website, HSEQ Management System, TKB and much more. Maica's role is essential to the smooth running of the NECA and RACCA SA/NT Branch.

Maica has completed a Bachelor of Business Management at UniSA, as well as previous studies in Accounting and Nursing! Outside of the office you will find Maica shopping, taking photos, seeing friends, enjoying a road trip or two and just generally lapping up the great Australian lifestyle.

**Email:** [maica.cortez@necasa.asn.au](mailto:maica.cortez@necasa.asn.au)

**Phone:** (08) 8272 2721



## **BEN SIMPSON**

**WORKPLACE HEALTH, SAFETY, ENVIRONMENT & QUALITY MANAGER**

Ben provides members with information and assistance on Workplace Health, Safety Environment and Quality, including:

- Training
- Safe Work Method Statements
- Risk Assessments,
- Audits
- Tendering Assistance
- HSEQ Management System
- Accreditation
- Toolbox Talks
- Incident Investigations
- Site Inspections
- Improvement and prohibition notices
- Workers Compensation and Return To Work

Ben enjoys making the most of his life outside of work with his wife and children. He has travelled to many places around the world recently to Japan and Hawaii. You'll often find Ben having a BBQ or decent glass of wine with mates.

Email: [ben.simpson@necasa.asn.au](mailto:ben.simpson@necasa.asn.au)

Phone: (08) 8272 2721

Mobile: 0409 232 075

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## **JASMIN VALERA**

**FINANCE OFFICER**

Jasmin's role involves managing membership accounts, invoicing, accounts payable and receivable, the BP Fuel System, stationery orders and the finances for RACCA and Specialist Contractors SA. If you have contacted the office, you will no doubt have spoken with Jasmin who is always there to direct your general enquiries and manage any finance issues.

Jasmin has completed a Bachelor of Business in Accounting at Kaplan Business School Adelaide. Outside of work, you'll find Jasmin spending time with her husband and their baby, taking a drive, hiking, visiting wineries and beaches, watching Korean dramas, and learning songs on the guitar.

Email: [jasmin.valera@necasa.asn.au](mailto:jasmin.valera@necasa.asn.au)

Phone: (08) 8272 2966

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## **DAIN VENNING**

### **WORKPLACE RELATIONS ADVISOR**

Dain provides members with information, assistance and representation on Workplace Relations and Employee Management issues including:

- Award Interpretation
- Payroll and Tax
- Apprenticeship matters
- Creating Workplace Policies, Individual Flexibility Arrangements and Employment Contracts
- Employment, Termination and Redundancy
- Enterprise Bargaining Agreement development, negotiation and certification
- Industrial Relations matters including Unfair Dismissal and Underpayment claims
- Legal and Contractual matters
- Employment Dispute Resolution.

Dain has completed a Bachelor of Laws and a Bachelor of Arts, majoring in History, from the University of Adelaide. Before joining NECA SA/NT, he was employed by the federal government in a project management role. When Dain isn't working, he enjoys getting active by playing indoor cricket and mixed basketball, as well as teaching in Sunday school.

**Email:** [dain.venning@necasa.asn.au](mailto:dain.venning@necasa.asn.au)

**Mobile:** 0499 242 082

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## **JAMIE PHILLIPS**

### **MARKETING, COMMUNICATIONS AND MEMBERSHIP MANAGER**

Jamie is the first port of call when members wish to join the association, explaining all the benefits of being a member. Jamie manages the NECA SA/NT / RACCA SA member resources including the website, newsletter, eNews/eAlerts, TKB, HSEQ etc. in addition to relationships with sponsors, partners, and industry representatives. Jamie organises member events and initiatives including the annual Roadshow Seminars, Excellence Awards and Apprentice Awards, Industry Gala Dinner, Workshops and Seminars. Jamie assists members with industry issues including training, licensing and regulation changes and also provides business management and marketing advice and assistance.

Jamie has completed a Bachelor of Medical Science and a Master of Business Administration (Marketing). You will often find Jamie spending time with her family and friends, going to the gym, cooking up a storm, eating out at local cafes and restaurants, by the beach, or at a nice SA winery.

**Email:** [jamie.phillips@necasa.asn.au](mailto:jamie.phillips@necasa.asn.au)

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