

DO & CHARGE

Quotation / Contract

Number: _____

Contractor's Name: _____ Address: _____ Tel: _____ Fax: _____ Email: _____ Customer Name: _____ Address: _____ Tel: _____ Fax: _____ Email : _____	Date: _____ ABN: _____ Contractor's Licence No. _____ Expiry Date: _____ Work Category: _____ Work Location: _____ Site Contact _____ Tel: _____ Fax _____
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The described work is based on the contractor's representative's inspection of the worksite or based on the customer's information and instructions as the case may be. The actual extent of the work involved may not be evident before the work commences. In the event of a budget being provided this is done in good faith and does not constitute the final amount payable. The contractor undertakes to advise the customer of unforeseen problems provided suitable points of communication are arranged.

Description of Work and Materials

Contract Price:		\$			
Schedule of Rates:		Ordinary hours	Overtime 1	Overtime 2	Sunday & Holidays
Hourly rates:					
Tradesperson:					
Apprentice:					
Supervisor/Travelling/ Other		Call out fee		Transport (if applicable)	\$ km
Days to complete works	/ /	Ordinary	Overtime	Materials at trade cost	+ %
Commencement date	/ /	\$	\$	Special equipment at cost	+ %
Completion date				GST	+ %
				Testing	\$
Note 1 Other documents eg plans and specifications if any, are part of this contract and should be signed by both parties.				Budget (if any)	\$
Note 2: The budget price will increase or decrease in accordance with the work undertaken at the rates quoted.					
Terms of Payment		5 working days			
Cash		Other period if agreed (days)			
Cheque		BC MC VISA OTHER			
Credit Card					