



neca

**EXCELLENCE
AWARDS
2016**

NOMINATION GUIDE

NECA EXCELLENCE AWARDS & APPRENTICE AWARDS

2016 NECA EXCELLENCE AND APPRENTICE AWARDS



NECA STATE AWARDS

Victoria

5 August

Western Australia

12 August

ACT

19 August

Tasmania

27 August

South Australia

26 August

New South Wales

2 September

Queensland

9 September

NATIONAL AWARDS

17 November 2016

Canberra

Winning an award provides great marketing opportunities and recognition as an industry leader.

The NECA Excellence Awards are a highly sought after accolade in our industry and provide the opportunity for your company to be acknowledged for outstanding commitment, innovation and professionalism.

There is a high level of competition in all categories and the state finalists and national winners in these prestigious awards are recognised as being at the forefront of the industry in terms of best practice. They are applauded by their peers, customers and industry leaders and further acknowledged by the media coverage generated by the awards.

NECA invites all members to nominate the projects of which they are most proud and join us in a celebration of our industry's quest for excellence.



About the Awards

The Awards are open to NECA members and spread across eleven categories, which are initially judged at the state level. Each state hosts its own awards functions throughout August and September and the winners of the state-based awards are announced at the local events.

State winners then progress to the National Excellence Awards. Winners only will be eligible to enter in the category in which they won the State Award and will be judged against other winners from across Australia.

The national finalists and winners will be announced at the pinnacle showcase of the electrotechnology industry at the NECA National Excellence Awards in November 2016.

Categories

1 Domestic Residence

A single residence project in the domestic sector where the applicant's contract value is less than \$1 million.

2 Small Contracting Business

A small contractor, employing less than 10 technical employees demonstrating a wide range of skills on a particular project.

3 Energy Efficiency and Environment

A project where the design, product selection, lighting, processes or technologies have created a sustainable energy efficient installation and/or made a significant contribution of a site's natural environment.

4 Lighting

A commercial, industrial, residential, hospitality, retail or sports project of any value where the lighting achieves a high level of visual, technical and aesthetic excellence.

5 Industrial – Small Project

An industrial project which may include, but is not limited to, undertakings of a civil, mining, high voltage, manufacturing or process nature where the contract value is less than \$1 million.

6 Industrial – Medium Project

An industrial project which may include, but is not limited to, undertakings of a civil, mining, high voltage, manufacturing or process nature where the contract value is greater than \$1 million and less than \$8 million.

7 Industrial – Large Project

An industrial project which may include, but is not limited to, undertakings of a civil, mining, high voltage, manufacturing or process nature where the contract value is greater than \$8 million.

8 Voice/Data

A voice/data communications project of any contract value.

9 Commercial – Small Project

A commercial project where the applicant's contract value is less than \$1 million.

10 Commercial – Medium Project

A commercial project where the applicant's contract value is greater than \$1 million and less than \$8 million.

11 Commercial – Large Project

A commercial project where the applicant's contract value is greater than \$8 million.



Submitting Nominations www.neca.asn.au

To enter a project simply go to the NECA website at www.neca.asn.au click onto the relevant State Chapter and "Nominations now Open". The link will take you straight to the on-line nomination system where you will be able to access all the information required to submit your nomination.

Conditions of Entry

- Entrants must be current 2016/2017 NECA contractor members.
- The nominated projects must be completed (for projects to handover stage) after 1 July 2015.
- Entrants must adhere to the criteria of the category in which they enter.
- Entrants can enter no more than two projects per category.
- Projects may be entered into more than one category.
- The applicant must obtain assurance of the client's permission and cooperation in regard to access for judging and the use of photographs in their nomination.
- By entering a project you give NECA permission to use project details and photographs on the NECA website, promotional material and media.
- You must identify in your submission of anyone in your company on a NECA Board.

Judging

Entries will be assessed based on the information submitted in the application. It is important that applicants follow the judging criteria when preparing their nomination. The judges may undertake an inspection of your project.

The judging panels have expert knowledge and experience in all sectors of the industry.

The judging panels comprise of representatives from key sectors of the industry including:

- Clients
- Industry
- Government
- Specifiers

The judges and NECA reserve the right to transfer entries into the category they deem more appropriate, withhold an award in a category if it is deemed the nominations do not meet the standard required or reject incomplete applications. Neither the judges nor NECA will enter into any correspondence regarding the judging process.

Please contact your state office for the closing date of applications. The criteria can be downloaded from your state's on-line nomination portal, the NECA website at www.neca.asn.au or by contacting your state office for a copy.



HOW TO NOMINATE

Complete the application form provided (ensuring you follow the criteria as outlined), attach all supporting documentation and return to the NECA office in your state. Closing date for nominations can be obtained from your relevant NECA state office.

AWARDS ARE PRESENTED IN THE FOLLOWING CATEGORIES:

- Industrial
- Commercial/Domestic
- Communications

NECA recognises the essential role that our apprentices play in the future of our industry. The apprentice awards showcase the outstanding contribution an apprentice can make to both the projects they work on and to their employer's and/or host's businesses.

NECA has a longstanding commitment to training and is currently the largest private training provider of apprentices in Australia through its group training companies. And NECA employs over 2000 apprentices nationally.

One of NECA's commitments to the industry is to raise awareness of the vast range of opportunities for talented school leavers within the electrotechnology industry, and also to recognise those apprentices that demonstrate excellence in this challenging and rapidly changing industry.

NECA has led the industry's apprentice awards for over three decades, and we will continue to work to achieve an ever-increasing level of awareness and respect for electrical and communications apprentices and their employers in the future.

About the Awards

NECA encourages any fourth-year apprentice or graduated tradesperson (within 12 months from the completion of apprenticeship) who have excelled in any area of their training to apply.

The awards will acknowledge achievement in personal development, effort, academic attainment and workplace competency.



Judging

State

Applicants will initially be assessed at a state level, with finalists being invited to an interview with a judging panel. State winners and any placegetters will be invited to collect their award at a state awards function, along with their employers who will also receive a certificate of achievement. State winners from each category will then be invited to submit a project to be judged for the NECA National Apprentice Awards.

National

Each state winner will be forwarded application details mid-September 2016 regarding the project they will be required to submit. A short list of finalists from each category will then be selected to attend a formal interview in late October 2016.

Overall winners and placegetters for each category will be selected at this final stage, with winners, finalists and their employers or hosts being invited to receive their award at the NECA National Apprentice Awards at a function prior to the National Excellence Awards.

Winners and finalists from each category will also be invited to attend the National Excellence Awards dinner. Monetary prizes will be awarded to all national winners and finalists.

National

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PRIVACY POLICY

Information collected by the National Electrical and Communications Association is protected by the Privacy Act 1988 and NECA's Privacy Policy. Information collected from the submissions is for the purpose of obtaining details to assist NECA in the award judging process and awards multimedia presentation material and will not be disclosed to a third party, except where prior written permission is obtained from the individual who supplied the information and to whom the information related. NECA will not retain personal information that is sensitive information.

Please contact NECA if you wish to access or correct personal information collected or if you have any queries in regard to information handling procedures. NECA's Privacy Policy is available on our website www.neca.asn.au

